

**NOTICE & AGENDA
MOUNTAIN BAY METROPOLITAN
POLICE DEPARTMENT
OVERSIGHT BOARD**

Date: Thursday, June 4, 2026
Time: 3:30 p.m.
Place: This meeting will be held via
<https://us02web.zoom.us/j/6953385367>
Or via telephone: 646-558-8656, enter, 6953385367# then enter #
Or at the Rothschild Village Hall

Pursuant to State Statutes, the following subject matter will come before the Board for consideration and possible action:

1. Call to Order
2. Announcements and Statements from the Audience
(This is the only opportunity for the public to address any items of concern including items on the agenda. Public comment is not allowed without Board action when an agenda item is discussed. Due to open meeting laws, the Board will not be able to have a dialog with the person making public comments. If the person making public comments would like answers to questions, then they will need to leave their phone number with the Clerk so they can be contacted by staff to have their questions answered. Public comments will be limited to 3 minutes per person. No action will be taken during public comments.)
3. Minutes of Previous Meeting(s)
Oversight Board Meeting Minutes of May 21, 2026
4. Discussion and Possible Action Regarding Contractual Agreement with HTG for Bid and Construction
5. Discussion and Possible Action Regarding Stipend Pay for Personal/Work Cellphones
6. Discussion and Possible Action Regarding the Building Proposal Project Pamphlet
7. Discussion Regarding 2025 Year-End Report
8. Announcements and Statements from the Oversight Board
9. Set Date, Time, and Agenda Items to Discuss at Next Meeting
10. Adjourn

Signed: Elizabeth Felkner, WCMC
Presiding Officer or Designee

Posted at the: Rothschild Village Hall, MBMPD Office, Weston Village Hall, & Rothschild Post Office

By: EF
Date: 06/03/2026

Daily Herald Notified:
Via: FAX
By: EF
Date: 06/03/2026

NOTE: Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk's Office, (715) 359-3660, during the normal hours of operation.

If there is a quorum of any other governmental body present at the meeting, the existence of the quorum shall not constitute a meeting as no action of such body is contemplated.

**MOUNTAIN BAY METROPOLITAN POLICE
OVERSIGHT BOARD MEETING MINUTES
May 21, 2026**



Accepted:

1. Call to Order:

Clerk Elizabeth Felkner called the meeting to order at 3:30 p.m. Members present: Katrina Clark, Hooshang Zeyghami, Mark Maloney, and President Dan Helgeson. Board Member Jason Jablonski is excused. Also present: Chief of Police Jeremy Hunt, Deputy Chief Nicholas Aldrich, Captain Greg Schremp, Captain Chris Buenning, Rothschild Administrator Ryan VanDeWalle, Weston Administrator of Public Works Michael Wodalski, Fiscal Agent Melanie Wiskow, and Clerk Elizabeth Felkner.

2. Announcements and Statements from the Audience:

Jim Pinsonneault – 5002 Arrow Street: Mr. Pinsonneault mentioned that the Oversight Board has lacked in communicating to the Municipalities regarding the reason for a new police department building. Mr. Pinsonneault explained that communication to residents are essential when needing a new facility built.

3. Minutes of Previous Meeting(s):

Motioned by Zeyghami/Maloney to Approve the Oversight Board Meeting Minutes of April 23, 2026 as Presented. Questioned and carried 4:0.

4. Budget to Actual:

The Board and staff discussed details throughout the budget.

5. Discussion and Possible Action Regarding Current Status of Mountain Bay Metropolitan Police Department Project with The Boldt Company and HTG and Final Billing Costs:

Chief Hunt, Matt Paulus from The Boldt Company, and Tom from HTG were present to answer questions pertaining to the building specifications. Tom mentioned that HTG is 2 weeks away from the final drawings, however; the process is on hold at this time due to lack of payment from The Boldt Company. Payment is processed and once Matt receives payment, Tom will receive his portion and resume the project with limited delay.

No Action Taken.

6. Discussion and Possible Action Regarding Building Project Details:

This item was to discuss further specs for the building. With Agenda Item #5 on hold, there are no updates at this time.

7. Discussion and Possible Action Regarding Contractual Agreement with HTG for Bid and Construction:

Tom presented the contractual agreement for the Board to review and approve. Mr. Zeyghami suggested the Board's Attorney review the document and once Attorney Turonie approves the agreement, the Board will approve.

No Action Taken.



Accepted:

8. Discussion and Possible Action Regarding Police Day-to-Day Operations Activities:

Chief Hunt and Deputy Chief Aldrich gave a brief update of the department.

- Chief Hunt and Deputy Chief Aldrich gave an update on the newly hired employees, the new positions within the department, and the new K-9 officer.
- 2 vehicles were purchased through K-9 donations and in service for K-9 use.
- Fire Chief Briggs donated 2 first aid kits to the police department.
- Training and audit are compliant that are required for the first quarter. Additional training and audits are scheduled later in the year.
- Chief Hunt and Deputy Chief Aldrich explained the purpose of Flock Cameras. There is a total of 5 cameras that are installed in the Mountain Bay jurisdiction. Eleven employees are granted access to the flock camera system. Flock does track the usage of employees by accessing the program. The flock cameras have helped solve many burglaries, robberies, thefts, ATM thefts, a stolen vehicle, a hit and run, and burglaries involving bars.

9. Announcements and Statements from the Oversight Board:

Mr. Maloney mentioned that the Oversight Board needs to keep pushing forward on the building.

Mr. Zeyghami mentioned that The Boldt Company and HTG need to work together as the Oversight Board has contracted with both companies.

10. Set Date, Time, and Agenda Items to Discuss at Next Meeting:

The next tentative meetings is as scheduled, Thursday, June 4th, Thursday, June 11th and Thursday, June 18, 2026 at 3:30 p.m. Items that are being requested for the next Board meeting is to discuss the Contractual Agreement with HTG for Bid and Construction after review from the Attorney.

11. Adjourn:

Motion by Maloney/Zeyghami to Adjourn. Questioned and carried 4:0. Meeting Adjourned at 4:09 p.m.

Prepared by: Elizabeth Felkner, Clerk



PARTNERSHIPS BEYOND BUILDINGS

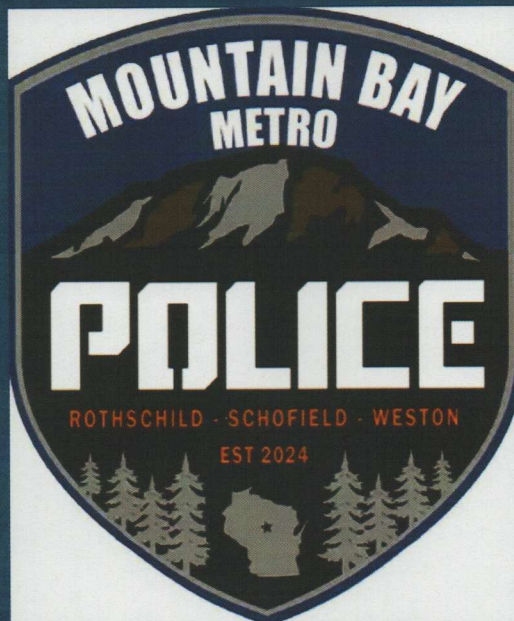
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BIDDING AND CONSTRUCTION ADMINISTRATION PROPOSAL



Mountain Bay Metro Police Department | Weston, WI

•Prepared For: Jeremy Hunt, Chief of Police
Organization: Mountain Bay Metro Police
Project Type: New Building



June 2, 2026

Jeremy Hunt, Chief of Police
Mountain Bay Metro Police
211 Grand Avenue
Rothschild, WI 54474
Jeremy.Hunt@mountainbaypd.gov

Dear Jeremy,

We are grateful for the opportunity to present our proposal for the bidding and construction contract administration phase of the Mountain Bay Metro Police Department's new building. Our team at HTG Architects takes great pride in diligently working alongside our clients, planning and designing buildings that respond to the ever-changing needs in communities they serve.

For over 65 years, HTG Architects has focused on combining our talents, creative thinking, and our partnership-oriented mindset to support each new project with unmatched dedication. We see your project as more than just a building and offer you our commitment as more than architects, championing all aspects of the process, start to finish. We put our team's best strengths to work each time we partner with a municipality and are thrilled at the prospect of supporting Mountain Bay Metro Police's unique vision for this new building in Weston, WI.

HTG's deep-rooted experience, combined with the technical support of our consulting engineers, has become a fine-tuned process aimed at creating right-fit solutions and lasting partnerships beyond just the brick and mortar. We are grateful for your continued confidence in our proven process and to take part in this exciting next phase for the Mountain Bay Metro Police.

Thank you!



Tom Moore, Principal
HTG Architects

HTG ARCHITECTS
1010 Mainstreet, Suite 100 Hopkins, MN 55343
Email: tmoorse@htg-architects.com
Office: 952.278.8880
Direct: 612.308.0127

ABOUT HTG ARCHITECTS



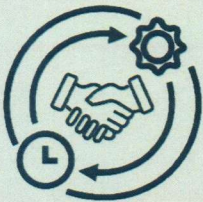
Serve



Listen



Learn



Invest



Innovate

Here at HTG, we believe that relationships are foundational for our success. From our project teams to our vendor connections and longstanding client partnerships, we strive to emphasize our core values in each interaction, forging meaningful connections that endure long beyond the duration of the project. Everything we do begins with service and ends with relationships. We start with your vision and add our industry-specific insight and experience to design and execute plans that bring your unique project to life. Our history is a living part of our design process. Founded in 1959, we maximize the value of over 65 years of experience by improving on previous projects and using our specialized expertise to provide innovative and thoughtful designs.

HTG's unique approach to architecture emphasizes a robust pre-design phase followed by a tried-and-true process for total project coordination. Getting all the ideas out in the open at the very earliest stages helps ensure all avenues are explored, allowing projects to proceed with confidence and a thorough understanding of cost and timeline right from the beginning. We help ensure things proceed according to plan by offering full-service consulting, far beyond just the basics of architectural design. We strive to make our clients' lives easier and have custom-tailored our approach to doing just that.

PROJECT TEAM

The following firms and individuals make up our Project Team that has been specifically assembled for your design project. Their expertise and history of many years of working in partnership helps ensure exceptional communication and follow-through. HTG will remain your primary point of contact and will oversee coordination of all other consultants.

Role	Firm	Team Member
Principal-in-Charge	HTG Architects	Tom Moore
Project Manager	HTG Architects	Amy Macal
Interior Designer	HTG Architects	Alma Serrano
Structural Engineer	ISS	Shawn Parks
Mechanical Engineer	Emanuelson-Podas	Joseph Hayes
Electrical Engineer	Emanuelson-Podas	Matt Beckett

SCOPE OF WORK

Project Description

This proposal is for the bidding & negotiation (BN) and construction administration phases (CA) of a new building in Weston, WI. The design and bid documents were prepared under a contract Mountain Bay Metro Police Department had with Boldt Construction for that phase of the work. We understand our contract for these next two phases (Bidding & CA) will now be held by the MBMPD. The project has a hard budget set at \$7 million. The building is approximately 26,500 SF and includes approximately 18,500 SF of office and 8,000 SF vehicle garage. We have assumed a 12-month construction schedule.

Services Overview

01 Bidding & Negotiation (BN): HTG will implement the bidding process on behalf of MBMPD. This includes:

- a. Providing advertising for bids
- b. Posting drawings to QuestCDN
- c. Organizing the contractor prequalification process
- d. HTG will attend one pre-bid meeting
- e. HTG will answer bidder questions and issue any addendum items that may be required.
- f. HTG will attend and lead one bid opening meeting.
- g. We have included time to attend one Oversight Committee Meeting to review the bids

02 Construction Administration Services (CA): HTG will assist both on and off the job site. HTG will submit plans to the State of Wisconsin for building permit and assist in the permitting process. CA Services include the following:

- a. Review and approval of contractor requests for payment in conjunction with the Owner
- b. Review of change order requests in conjunction with the Owner
- c. HTG will provide up to 2 reviews of submittals and shop drawings to ensure conformance with the bid documents.
- d. Responding to requests for information, and clarifications on the drawings and specifications
- e. HTG will provide timely phone and email support helping minimize contractor delays.
- f. We have included time for monthly site visits to review the project to ensure the work is adhering to the contract documents.
- g. We will provide site observation reports following each visit.
- h. We have also included time to attend weekly 1 hour long virtual construction meetings that are led by the contractor.
- i. HTG has included up to 12 hours of time to help coordinate Furniture, Fixtures and Equipment (FFE) selection and coordination.
- j. We have included time for a punch list walk and preparation of one punch list.
- k. Preparation of an AIA Substantial Completion form
- l. HTG will lead an 11-month post occupancy walk through to document any items ahead of the 1-year warranty period expiring.

Meetings Included in Fixed Fee Scope

Meeting Type	Meeting Quantity	HTG Attendees
Bid Phase In-Person Meetings	2	2
Bid Phase Virtual Meetings	1	2
In-Person Construction Meetings	12	1
Virtual Weekly CA Phase Meetings	36	1
In-Person Punch List Meeting	1	2

Schedule

06-16-26	Date to upload Bid Documents to QuestCDN
06-24-26	Bidder Qualifications Due
06-26-26	Bidders noticed of Acceptance/Rejection
07-08-26	Non-mandatory Pre-Bid Briefing/Site Tour
07-13-26	Issue and final Addendum
07-16-26	Bids Due / Bid Opening 10 AM at Weston Village Hall
08-15-26	Construction Start
08-15-27	Construction Complete

Proposed Fee Structure

Fixed Fee Scope of work

The services outlined above will be performed for a base fixed fee plus reimbursable expenses. Refer to the Agreement Details page for other clarifying details. **The total fixed maximum fee for Bidding and Construction Contract Administration for the scope outlined above is \$172,800.**

Hourly Rate Scope of Work

The following services are available by request and will be performed on an hourly basis due to the variable or unknown nature of the associated work. HTG will only charge for the time used to perform the services and will not engage beyond the requested scope unless directed by the Client.

- Additional Meetings beyond the quantities described above
- 3D Rendering views as requested
- Additional Project Support beyond the anticipated construction timeframe
- Design Changes
- Value Engineering (VE) revisions if required to reduce the construction cost

Total Proposed Fee may increase or decrease due to jurisdictional requirements or Owner requests described in Hourly Rate Scope of Work. Reimbursable expenses described in Agreement Details will be additional. HTG evaluates fees annually; should your contract extend beyond the anticipated timeframe or be put on hold longer than 6 months due to factors beyond HTG's control, we reserve the right to increase fees both hourly and fixed.

Agreement Details

Assumptions

HTG's proposed services are based on the following assumptions. In the event of any facts or events which differ from such assumptions, Consultant services, schedule, and compensation shall be adjusted accordingly and submitted to the client for approval prior to beginning work.

- This proposal is based on the project design as described within this proposal
- The general contractor will be responsible for Construction Costs, Scheduling, and Construction.
- If the design scope of the project changes, HTG will provide notice and receive approval before engaging in additional work.
- Suitable soils exist for standard structural design and calculations.
- Civil Engineering, Landscape Architecture, and Stormwater management engineering and calculations will be by Owner's Civil Engineering Consultant. (if required)

HTG Architects 2024 Hourly Rates

Principals	\$ 225 - \$ 255 / hr
Project Architects	\$ 165 - \$ 205 / hr
Project Managers	\$ 155 - \$ 225 / hr
Job Captains	\$ 125 - \$ 155 / hr
Designers	\$ 120 / hr
Administrative	\$ 105 / hr
Overtime	\$ Time + 1/2

HTG Architects 2024 Reimbursable Expenses

In-House Printing (black & white)	\$ 0.26 / square foot
In-House Printing (color)	\$ 2.50 / square foot
Outside Printing	Direct Cost + 10%
Mileage	Direct Cost (current IRS rate)
Travel / Airfare / Lodging	Direct Cost + 10%
Postage / Delivery	Direct Cost + 10%
Consultants' Additional Services	Direct Cost + 10%
Others	Direct Cost + 10%
Site Survey, Pre / Post	(By Owner)
Construction ALTA Survey	

Expectations and Standard of Care

Every project is unique. Unforeseen events beyond anyone's control will occur. Weather conditions, labor shortages, and product availability affect schedules. Costs can change due to material or labor rate increases. If something is omitted in the drawings or by a bidding contractor, the client is still required to pay for it as the value is still applicable. HTG makes no warranties, expressed or implied, that its output is free of errors and omissions. HTG strongly recommends a contingency fund for all projects to cover unforeseen increases or changes. HTG, the general contractor, and vendors will strive to keep the project on schedule and within budget working diligently to deliver a high-quality product and a smooth process. HTG's services shall be performed in a manner consistent with and limited to that degree of skill and care ordinarily exercised by practicing design professionals performing similar services at the same time, in the same locality, and under the same or similar circumstances and conditions.

No third-party rights.

This Contract does not create or provide for any rights, claims, or causes of action for anyone that is not one of the parties to this contract, which parties are HTG and MBMPD.

Indemnification

The Architect shall indemnify the MBMPD from and against all loss, costs (including reasonable attorneys' fees), injury, death, or damage to persons or property that at any time during the term of this Agreement may be suffered or sustained by any person or entity in connection with the Architect's activities conducted on the Property/Building Site, regardless of the cause of the injury, except to the extent caused by the negligence or misconduct of the MBMPD or its agents or employees. The MBMPD does not waive, and specifically reserves, its rights to assert any and all governmental or sovereign immunity affirmative defenses and limitations of liability as specifically set forth under Wisconsin law, including but not limited to those under Wis. Stat. ch. 893.80, 895.52, and 345.05.

June 2, 2026

Insurance

Mountain Bay Metro Police Department, Village of Weston, WI and Village of Rothschild, WI are included as additional insured under the general liability when required by written contract.

MUTUAL WAIVER OF CONSEQUENTIAL DAMAGES AND LIMITATION OF LIABILITY

IN NO CIRCUMSTANCES SHALL THE ARCHITECT OR CLIENT OR ANY OF THEIR RESPECTIVE OFFICERS, MEMBERS OR EMPLOYEES BE LIABLE FOR PUNITIVE, CONSEQUENTIAL OR EXEMPLARY DAMAGES OF ANY NATURE INCLUDING, BUT NOT LIMITED TO, DAMAGES FOR LOST PROFITS OR REVENUES OR THE LOSS OR USE OF SUCH PROFITS OR REVENUE, LOSS BY REASON OF PLANT SHUTDOWN OR INABILITY TO OPERATE AT RATED CAPACITY, INCREASED OPERATING EXPENSES OF PLANT OR EQUIPMENT, INCREASED COSTS OF PURCHASING OR PROVIDING EQUIPMENT, MATERIALS, LABOR, SERVICES, COSTS OF REPLACEMENT POWER OR CAPITAL, DEBT SERVICE FEES OR PENALTIES, INVENTORY OR USE CHARGES, DAMAGES TO REPUTATION, DAMAGES FOR LOST OPPORTUNITIES, OR CLAIMS OF ANY OF THE PROJECT COMPANIES' CUSTOMERS, MEMBERS OR AFFILIATES, REGARDLESS OF WHETHER SAID CLAIM IS BASED UPON CONTRACT, WARRANTY, TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY) OR OTHER THEORY OF LAW. IN ADDITION, WHETHER AN ACTION OR CLAIM IS BASED ON WARRANTY, CONTRACT, TORT OR OTHERWISE, UNDER NO CIRCUMSTANCE SHALL THE ARCHITECT'S TOTAL LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT EXCEED THE CONTRACT PRICE.

LET'S GET STARTED!

Thank you for considering our team to support your unique vision. On behalf of HTG Architects, our engineering consultants, and whole Project Team, we are very grateful for the opportunity to take part in this exciting next phase for Mountain Bay Metro Police. If this proposal is acceptable, please sign and return a copy to HTG. At that time, we will prepare an AIA Owner-Architect agreement for your review and signature.

We have enjoyed collaborating with you and your team and look forward to working with you. We sincerely appreciate your continued confidence in HTG!

**Total Fee for Bidding and Construction Contract Administration: \$172,800
Plus Reimbursable Expenses**

Date

Proposal Accepted By:



Tom Moore, Principal
HTG Architects

Jeremy Hunt, Chief of Police
Mountain Bay Metro Police



THANK YOU!



HICKTHO-01

NBAILEY

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/1/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Christensen Group, Inc. 9855 W 78th Street Suite 100 Eden Prairie, MN 55344-8004	CONTACT NAME: Nel Bailey	
	PHONE (A/C, No, Ext): (952) 653-1000 FAX (A/C, No): (952) 653-1100	
INSURED HICKEY, THORTENSON, GROVER, LTD HTG Architects 1010 Mainstreet, Suite 100 Hopkins, MN 55343	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Continental Casualty Company	20443
	INSURER B: Transportation Insurance Co	20494
	INSURER C: Continental Insurance Company	35289
	INSURER D: SiriusPoint Specialty Insurance Corp.	16820
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY		4025961228	7/1/2025	7/1/2026	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000				
		MED EXP (Any one person) \$ 10,000				
		PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000,000
	☒ POLICY ☐ PRO-JECT ☐ LOC					PRODUCTS - COM/OP AGG \$ 2,000,000
	OTHER:					\$
A	AUTOMOBILE LIABILITY		4025961228	7/1/2025	7/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS	BODILY INJURY (Per person) \$				
	☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY	BODILY INJURY (Per accident) \$				
		PROPERTY DAMAGE (Per accident) \$				
					\$	
B	☒ UMBRELLA LIAB ☒ OCCUR		5086614300	7/1/2025	7/1/2026	EACH OCCURRENCE \$ 5,000,000
	☐ EXCESS LIAB ☐ CLAIMS-MADE	AGGREGATE \$ 5,000,000				
	☐ DED ☒ RETENTION \$ 10,000	\$				
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		7012907562	7/1/2025	7/1/2026	☒ PER STATUTE ☐ OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)					E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	Professional Liabili		PROVAE-0000350-00	7/1/2025	7/1/2026	Prof. Liab. Aggreg. 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Mountain Bay Metro Police Department, Village of Weston, WI and Village of Rothschild, WI are included as additional insured under the general liability when required by written contract.

CERTIFICATE HOLDER

CANCELLATION

Mountain Bay Metro Police Department
211 Grand Avenue
Rothschild, WI 54474

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Additional Named Insureds

HTG ARCHITECTS

Doing Business As

AIA® Document A305® – 2020

Contractor's Qualification Statement

THE PARTIES SHOULD EXECUTE A SEPARATE CONFIDENTIALITY AGREEMENT IF THEY INTEND FOR ANY OF THE INFORMATION IN THIS A305-2020 TO BE HELD CONFIDENTIAL.

SUBMITTED BY:

(Organization name and address.)

SUBMITTED TO:

(Organization name and address.)

TYPE OF WORK TYPICALLY PERFORMED

(Indicate the type of work your organization typically performs, such as general contracting, construction manager as constructor services, HVAC contracting, electrical contracting, plumbing contracting, or other.)

THIS CONTRACTOR'S QUALIFICATION STATEMENT INCLUDES THE FOLLOWING:

(Check all that apply.)

- ☐ Exhibit A – General Information
- ☐ Exhibit B – Financial and Performance Information
- ☐ Exhibit C – Project-Specific Information
- ☐ Exhibit D – Past Project Experience
- ☐ Exhibit E – Past Project Experience (Continued)

GOVERNMENT-WIDE SUSPENSION AND DEBARMENT

This Contractor certifies to the best of its knowledge and belief, that it and its principals:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal, State, or local government department or agency;
2. Have not within a three-year period preceding this proposal been convicted of or had civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (A)(2) of this certification; and
4. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminate for cause or default.

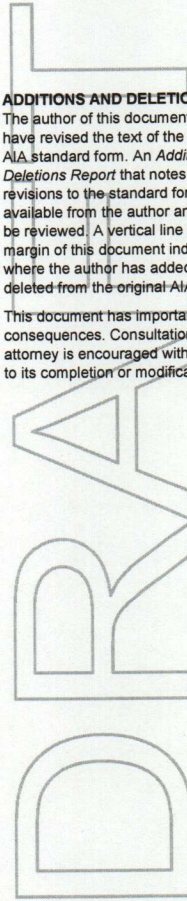
CONTRACTOR CERTIFICATION

The undersigned certifies under oath that the information provided in this Contractor's Qualification Statement is true and sufficiently complete so as not to be misleading.

ADDITIONS AND DELETIONS:

The author of this document may have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.



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ELECTRONIC COPYING of any portion of this AIA® Document to another electronic file is prohibited and constitutes a violation of copyright laws as set forth in the footer of this document.

{{@signerTag}}

CONTRACTOR'S Authorized Representative (Signature)

(Printed name and title)

Date

NOTARY

State of:

County of:

Signed and sworn to before me this day of

Notary Signature

My commission expires:

TEAR BAR

AIA® Document A305® – 2020 Exhibit A

General Information

This Exhibit is part of the Contractor's Qualification Statement, submitted by and dated the day of in the year (In words, indicate day, month and year.)

§ A.1 ORGANIZATION

§ A.1.1 Name and Location

§ A.1.1.1 Identify the full legal name of your organization.

§ A.1.1.2 List all other names under which your organization currently does business and, for each name, identify jurisdictions in which it is registered to do business under that trade name.

§ A.1.1.3 List all prior names under which your organization has operated and, for each name, indicate the date range and jurisdiction in which it was used.

§ A.1.1.4 Identify the address of your organization's principal place of business and list all office locations out of which your organization conducts business. If your organization has multiple offices, you may attach an exhibit or refer to a website.

§ A.1.2 Legal Status

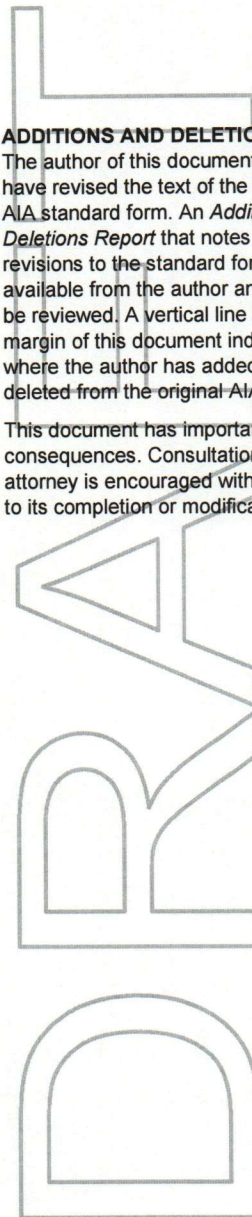
§ A.1.2.1 Identify the legal status under which your organization does business, such as sole proprietorship, partnership, corporation, limited liability corporation, joint venture, or other.

- .1 If your organization is a corporation, identify the state in which it is incorporated, the date of incorporation, and its four highest-ranking corporate officers and their titles, as applicable.
- .2 If your organization is a partnership, identify its partners and its date of organization.
- .3 If your organization is individually owned, identify its owner and date of

ADDITIONS AND DELETIONS:

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organization.

- .4 If the form of your organization is other than those listed above, describe it and identify its individual leaders:

§ A.1.2.2 Does your organization own, in whole or in part, any other construction-related businesses? If so, identify and describe those businesses and specify percentage of ownership.

§ A.1.3 Other Information

§ A.1.3.1 How many years has your organization been in business?

§ A.1.3.2 How many full-time employees work for your organization?

§ A.1.3.3 List your North American Industry Classification System (NAICS) codes and titles. Specify which is your primary NAICS code.

§ A.1.3.4 Indicate whether your organization is certified as a governmentally recognized special business class, such as a minority business enterprise, woman business enterprise, service disabled veteran owned small business, woman-owned small business, small business in a HUBZone, or a small disadvantaged business in the 8(a) Business Development Program. For each, identify the certifying authority and indicate jurisdictions to which such certification applies.

§ A.2 EXPERIENCE

§ A.2.1 Complete Exhibit D to describe up to four projects, either completed or in progress, that are representative of your organization's experience and capabilities.

§ A.2.2 State your organization's total dollar value of work currently under contract.

§ A.2.3 Of the amount stated in Section A.2.2, state the dollar value of work that remains to be completed:

§ A.2.4 State your organization's average annual dollar value of construction work performed during the last five years.

§ A.3 CAPABILITIES

§ A.3.1 List the categories of work that your organization typically self-performs.

§ A.3.2 Identify qualities, accreditations, services, skills, or personnel that you believe differentiate your organization from others.

§ A.3.3 Does your organization provide design collaboration or pre-construction services? If so, describe those services.

§ A.3.4 Does your organization use building information modeling (BIM)? If so, describe how your organization uses BIM and identify BIM software that your organization regularly uses.

§ A.3.5 Does your organization use a project management information system? If so, identify that system.

§ A.4 REFERENCES

§ A.4.1 Identify three client references:

(Insert name, organization, and contact information)

§ A.4.2 Identify three architect references:

(Insert name, organization, and contact information)

§ A.4.3 Identify one bank reference:

(Insert name, organization, and contact information)

§ A.4.4 Identify three subcontractor or other trade references:

(Insert name, organization, and contact information)

AIA® Document A305® – 2020 Exhibit B

Financial and Performance Information

This Exhibit is part of the Contractor's Qualification Statement, submitted by and dated the day of in the year .
(In words, indicate day, month and year.)

§ B.1 FINANCIAL

§ B.1.1 Federal tax identification number:

§ B.1.2 Attach financial statements for the last three years prepared in accordance with Generally Accepted Accounting Principles, including your organization's latest balance sheet and income statement. Also, indicate the name and contact information of the firm that prepared each financial statement.

§ B.1.3 Has your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management, been the subject of any bankruptcy proceeding within the last ten years?

§ B.1.4 Identify your organization's preferred credit rating agency and identification information.

(Identify rating agency, such as Dun and Bradstreet or Equifax, and insert your organization's identification number or other method of searching your organization's credit rating with such agency.)

§ B.2 DISPUTES AND DISCIPLINARY ACTIONS

§ B.2.1 Are there any pending or outstanding judgments, arbitration proceedings, bond claims, or lawsuits against your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management, or any of the individuals listed in Exhibit A, Section 1.2, in which the amount in dispute is more than \$75,000?

(If the answer is yes, provide an explanation.)

§ B.2.2 In the last five years has your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management:

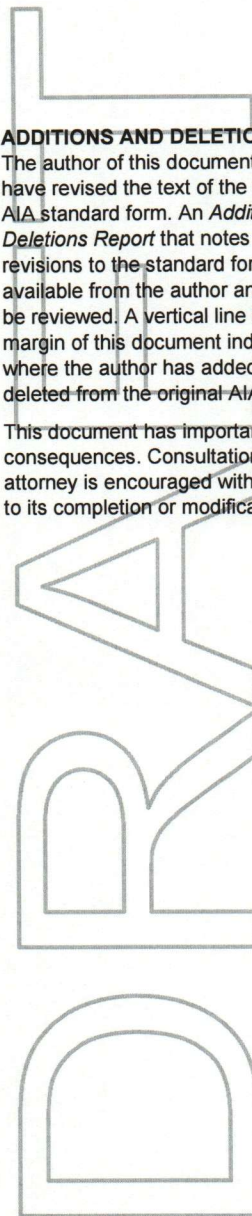
(If the answer to any of the questions below is yes, provide an explanation.)

.1 failed to complete work awarded to it?

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- .2 been terminated for any reason except for an owners' convenience?

☐

- .3 had any judgments, settlements, or awards pertaining to a construction project in which your organization was responsible for more than \$75,000?

☐

- .4 filed any lawsuits or requested arbitration regarding a construction project?

☐

§ B.2.3 In the last five years, has your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management; or any of the individuals listed in Exhibit A Section 1.2:
(If the answer to any of the questions below is yes, provide an explanation.)

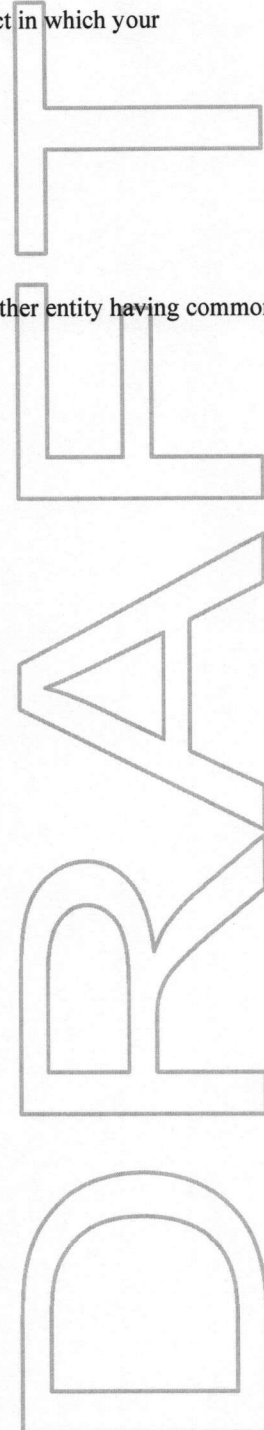
- .1 been convicted of, or indicted for, a business-related crime?

☐

- .2 had any business or professional license subjected to disciplinary action?

☐

- .3 been penalized or fined by a state or federal environmental agency?

☐

AIA® Document A305® – 2020 Exhibit C

Project Specific Information

This Exhibit is part of the Contractor's Qualification Statement, submitted by  and dated the  day of  in the year 
(In words, indicate day, month and year.)

PROJECT:

(Name and location or address.)



CONTRACTOR'S PROJECT OFFICE:

(Identify the office out of which the contractor proposes to perform the work for the Project.)



TYPE OF WORK SOUGHT

(Indicate the type of work you are seeking for this Project, such as general contracting, construction manager as constructor, design-build, HVAC subcontracting, electrical subcontracting, plumbing subcontracting, etc.)



CONFLICT OF INTEREST

Describe any conflict of interest your organization, its parent, or a subsidiary, affiliate, or other entity having common ownership or management, or any of the individuals listed in Exhibit A Section 1.2, may have regarding this Project.



§ C.1 PERFORMANCE OF THE WORK

§ C.1.1 When was the Contractor's Project Office established?



§ C.1.2 How many full-time field and office staff are respectively employed at the Contractor's Project Office?



§ C.1.3 List the business license and contractor license or registration numbers for the Contractor's Project Office that pertain to the Project.

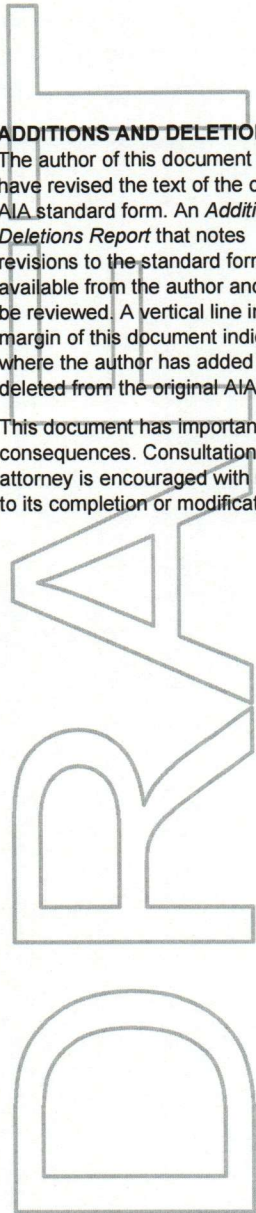


§ C.1.4 Identify key personnel from your organization who will be meaningfully involved with work on this Project and indicate (1) their position on the Project team, (2) their

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office location, (3) their expertise and experience, and (4) projects similar to the Project on which they have worked.

§ C.1.5 Identify portions of work that you intend to self-perform on this Project.

§ C.1.6 To the extent known, list the subcontractors you intend to use for major portions of work on the Project.

§ C.2 EXPERIENCE RELATED TO THE PROJECT

§ C.2.1 Complete Exhibit D to describe up to four projects performed by the Contractor's Project Office, either completed or in progress, that are relevant to this Project, such as projects in a similar geographic area or of similar project type. If you have already completed Exhibit D, but want to provide further examples of projects that are relevant to this Project, you may complete Exhibit E.

§ C.2.2 State the total dollar value of work currently under contract at the Contractor's Project Office:

§ C.2.3 Of the amount stated in Section C.2.2, state the dollar value of work that remains to be completed:

§ C.2.4 State the average annual dollar value of construction work performed by the Contractor's Project Office during the last five years.

§ C.2.5 List the total number of projects the Contractor's Project Office has completed in the last five years and state the dollar value of the largest contract the Contractor's Project Office has completed during that time.

§ C.3 SAFETY PROGRAM AND RECORD

§ C.3.1 Does the Contractor's Project Office have a written safety program?

§ C.3.2 List all safety-related citations and penalties the Contractor's Project Office has received in the last three years.

§ C.3.3 Attach the Contractor's Project Office's OSHA 300a Summary of Work-Related Injuries and Illnesses form for the last three years.

§ C.3.4 Attach a copy of your insurance agent's verification letter for your organization's current workers' compensation experience modification rate and rates for the last three years.

§ C.4 INSURANCE

§ C.4.1 Attach current certificates of insurance for your commercial general liability policy, umbrella insurance policy, and professional liability insurance policy, if any. Identify deductibles or self-insured retentions for your commercial

general liability policy.

§ C.4.2 If requested, will your organization be able to provide property insurance for the Project written on a builder's risk "all-risks" completed value or equivalent policy form and sufficient to cover the total value of the entire Project on a replacement cost basis?

§ C.4.3 Does your commercial general liability policy contain any exclusions or restrictions of coverage that are prohibited in AIA Document A101-2017, Exhibit A, Insurance A.3.2.2.2? If so, identify.

§ C.5 SURETY

§ C.5.1 If requested, will your organization be able to provide a performance and payment bond for this Project?

§ C.5.2 Surety company name:

§ C.5.3 Surety agent name and contact information:

§ C.5.4 Total bonding capacity:

§ C.5.5 Available bonding capacity as of the date of this qualification statement:

AIA® Document A305® – 2020 Exhibit D

Contractor's Past Project Experience

	1	2	3	4
PROJECT NAME				
PROJECT LOCATION				
PROJECT TYPE				
OWNER				
ARCHITECT				
CONTRACTOR'S PROJECT EXECUTIVE				
KEY PERSONNEL (include titles)				
PROJECT DETAILS	Contract Amount 0.00 Completion Date % Self-Performed Work 0.00	Contract Amount 0.00 Completion Date % Self-Performed Work 0.00	Contract Amount 0.00 Completion Date % Self-Performed Work 0.00	Contract Amount 0.00 Completion Date % Self-Performed Work 0.00
PROJECT DELIVERY METHOD	☐ Design-bid-build ☐ Design-build ☐ CM constructor ☐ CM advisor ☐ Other:	☐ Design-bid-build ☐ Design-build ☐ CM constructor ☐ CM advisor ☐ Other:	☐ Design-bid-build ☐ Design-build ☐ CM constructor ☐ CM advisor ☐ Other:	☐ Design-bid-build ☐ Design-build ☐ CM constructor ☐ CM advisor ☐ Other:
SUSTAINABILITY CERTIFICATIONS				

AIA® Document A305® – 2020 Exhibit E

Contractor's Past Project Experience, Continued

	1	2	3	4
PROJECT NAME				
PROJECT LOCATION				
PROJECT TYPE				
OWNER				
ARCHITECT				
CONTRACTOR'S PROJECT EXECUTIVE				
KEY PERSONNEL (include titles)				
PROJECT DETAILS	Contract Amount 0.00 Completion Date % Self-Performed Work 0.00	Contract Amount 0.00 Completion Date % Self-Performed Work 0.00	Contract Amount 0.00 Completion Date % Self-Performed Work 0.00	Contract Amount 0.00 Completion Date % Self-Performed Work 0.00
PROJECT DELIVERY METHOD	☐ Design-bid-build ☐ Design-build ☐ CM constructor ☐ CM advisor ☐ Other:	☐ Design-bid-build ☐ Design-build ☐ CM constructor ☐ CM advisor ☐ Other:	☐ Design-bid-build ☐ Design-build ☐ CM constructor ☐ CM advisor ☐ Other:	☐ Design-bid-build ☐ Design-build ☐ CM constructor ☐ CM advisor ☐ Other:
SUSTAINABILITY CERTIFICATIONS				

SECTION 00 1113 - ADVERTISEMENT FOR BIDS

FROM:

THE Owner (HEREINAFTER REFERRED TO AS Owner):

Mountain Bay Metropolitan Police Department

Address:

211 Grand Avenue

Rothschild, WI, 54474

PROCUREMENT TIMETABLE

General Contract Bid Documents Available: June 16, 2026.

Qualifications Due Date: June 24, 2026, before 10 AM local time.

Notice of Acceptance/Rejection of Qualifications: Within 48 hours after due date.

Nonmandatory Pre-Bid Briefing: July 8, 2026 at 10:00 AM local time.

Nonmandatory Pre-Bid Site Tour: July 8, 2026 at 11:00 AM local time.

Last Request for Substitution Due: 7 days prior to due date of bids.

Last Request for Information Due: 7 days prior to due date of bids.

Proposal Due Date: July 16, 2026, before 10 AM local time.

Public Bid Opening: July 16, 2026, 10:00 local time, Weston Village Hall.

PROJECT DESCRIPTION

MOUNTAIN BAY METROPOLITAN POLICE DEPARTMENT

Construction of a new single-story, approximately 26,500 square foot police department facility. The facility includes approximately 18,300 square feet of finished office, storage, locker/shower room space and 8,200 square feet of heated vehicle storage space. Work includes associated mechanical, plumbing, and electrical systems and associated sitework including grading, excavation, paving, and utility services.

TO: POTENTIAL BIDDERS

Your firm is invited to submit an offer under seal to Owner no later than the Proposal Due Date and Time at address:

Village of Weston

4747 Camp Phillips Road

Weston, Wisconsin 54476

Project: Mountain Bay Metropolitan Police Department

3600 Community Center Drive

Weston, Wisconsin 54476

Architect's Project Number: 241165

Complete digital copies of the Bid Documents are available at www.questcdn.com.

Documents may be downloaded for a non-refundable fee of \$35.00 by inputting QuestDCN project #XXXXXX on the web site's Project Search page. Optional paper sets of the Bid Documents may be obtained from XXXXX.

Refer to other bidding requirements described in Document 00 2113 - Instructions to Bidders.

Your offer will be required to be submitted under a condition of irrevocability for a period of 60 days after submission.

The Owner reserves the right to accept or reject any or all offers.

SIGNATURE

For: Mountain Bay Metropolitan Police Department

By: Chief Jeremy Hunt_

Signed: _____

END OF SECTION



Mountain Bay Metropolitan Police Department (MBMPD)- Building Proposal Project

1. Background of MBMPD

MBMPD was created in May of 2024, with the consolidation of Rothschild Police Department (RPD) and Everest Metropolitan Police Department (EMPD). The department is made up of four different municipalities, consisting of the Village of Rothschild, Village of Weston, City of Schofield and Town of Weston. The Village of Rothschild and Village of Weston have merged, sharing direct costs that are associated with the operation of the police department. The City of Schofield and Town of Weston have opted to be contractual in nature.

In the charter created during the fruition of the department, all four communities and their respective governance boards/councils had cost saving measures in mind. Both the Village of Rothschild and Village of Weston have a not-to-exceed 3 percent total growth year-over-year in the budget, which never existed between the RPD or EMPD prior to May of 2024. This has created a fiscally responsible means to long-term budgeting for each of these villages. Likewise, the City of Schofield and Town of Weston have contractual growth built into their agreements with MBMPD, allowing for continued stabilized growth for their tax payers.



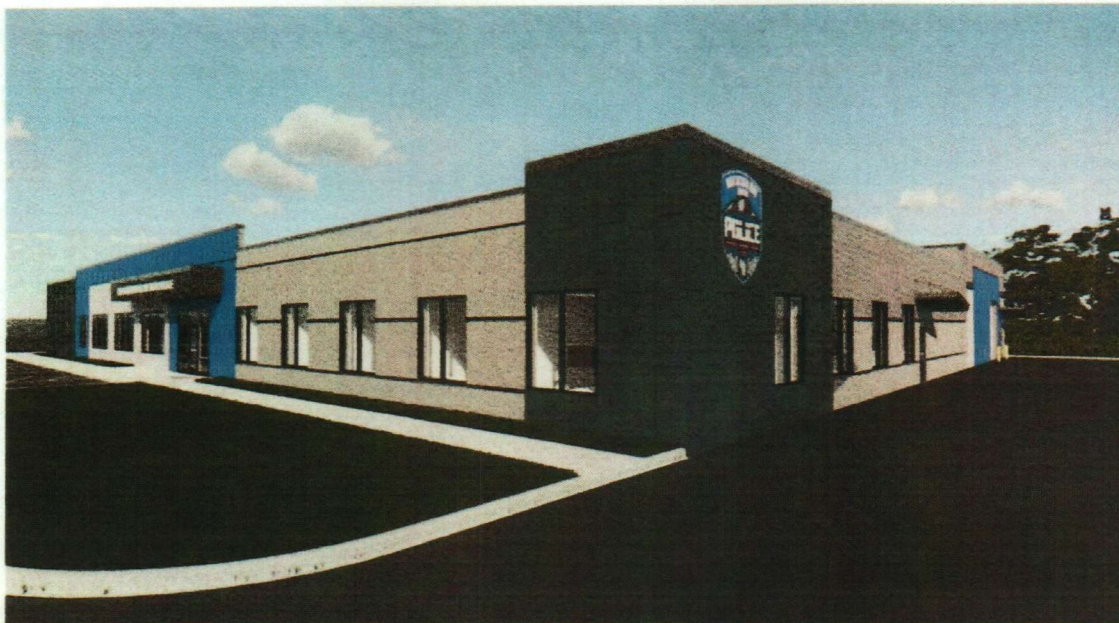
Front view of future headquarters, looking to the northwest.

2. About the department

- 40 full-time officers, with 4 clerical staff protecting and serving over 24,000 residents and tourists within the Village of Rothschild, Village of Weston, City of Schofield and Town of Weston.
- Five D.C. Everest School District Resource Officers serving over 6,000 students.
- The current Rothschild Area Municipal Court serves six municipalities including Village of Weston, Village of Rothschild, City of Schofield, Town of Weston, Village of Edgar and Village of Marathon City.
- Currently operating out of a building designed for only 25 officers or less, which is part of the Village of Rothschild Village Hall.
- \$6.8 million annual operating budget, with maximum growth caps in place to limit the costs to the taxpayer.
- Larger room to grow for new officers on the force, allowing for greater specialization in the needs of the community such as narrowly tailored detectives and evidence storage processes that had never been in place for our area.



Future location and tentative site plan for the Mountain Bay Metro Headquarters.



View from E. Everest Ave., looking to the southwest towards Community Center Dr.

3. Consolidation cost savings

- Growth cap factors in place to allow for predictable growth, if any.
 - Village of Rothschild and Village of Weston can only grow a maximum of three percent each year.
 - City of Schofield is contractual and only grows at a rate of two percent each year.
 - The Town of Weston is locked in at their current rate, with growth only stemming from municipal court fees.
- Management wearing more hats
 - Two police chiefs down to one.
 - Three captains down to two.
 - More management for the road staff.

4. Potential building information and costs

- MBMPD purchased land in late summer of 2024 for a potential new Police Department headquarters at 3600 Community Center Drive, Weston, WI 54476.
- This location offers a geographical advantage to the MBMPD officers responding to emergencies between all four communities, that the current building located at the Rothschild Village Hall does not provide. Gaining access to both Camp Phillips Road and HWY 29 for increased responsiveness to emergencies in any of the four communities is essential.
- The building, along with all associated costs is estimated to be at or below \$7 million in project total.
 - Unlike other capital improvement projects in a municipality, the MBMPD budget will utilize a minimum of \$200,000 each year towards the debt taken on for the project, meaning the impact to the tax payer is reduced. This debt repayment towards building capital may increase year over year, which will continue to lessen the cost to the tax payer.
 - The Village of Rothschild mill rate per \$1,000.00 in assessed value is estimated to change .18 cents. In other words, if your home assessed value is \$300,000.00, you would divide the \$300,000.00 assessed value by \$1,000.00, to get 300. You would then multiply the 300 x .18 cents to obtain the yearly impact to tax bill. In this case, for the \$300,000.00 home, this would be a change of \$54.00 per year, or \$4.50 per month.

MOUNTAIN BAY
METROPOLITAN
POLICE
DEPARTMENT



2025 ANNUAL REPORT

CHIEF'S REPORT

The Mountain Bay Metropolitan Police Department has now completed its first full year since the combination of Everest Metro Police Department and Rothschild Police Department in 2024.

I am proud to say that with the community's support and dedication from the staff, the department continues to develop every day and move in a positive direction. Having said that, 2025 brought on many new and exciting things for the organization as we continue to evolve.

Three additional officers were hired in 2025, bringing the department's sworn staff to 39 and civilian staff to 6. The officers hired in 2025 were Makenna Zoesch, Kole Kopp and Austin Gadke. All three officers successfully completed the field training program and are currently in their roles as patrol officers!

The department continues to work collaboratively on several joint teams with the Marathon County Sheriff's Department and Wausau Police Department which include Marathon County SWAT, Marathon County Mobile Field Force and the Central Wisconsin Narcotics Task Force. The department's involvement in these teams and working with other local area agencies provides our officers valuable training and resources that can be brought back and utilized to train other officers.

We are also in the planning stages for constructing a new police department as the need for additional space at the police department continues to be an issue. The department has already purchased land on Community Center Drive in the Village of Weston and has contracted with Boldt Construction, HTG Architects and Vreeland Engineering to explore the options for a new facility. This project was anticipated during the development stages of combining departments and was budgeted accordingly so as not to incur additional expenses to taxpayers.

I would also like to express my sincere gratitude to the communities that we serve, including the citizens and business owners, for their continued support for our agency. Without your support we would not be able to accomplish the mission that we have set out to do.

Please enjoy looking at the 2025 Mountain Bay Metro Police Department end of the year report.

CAPTAINS REPORT

The police department operates with two Captains that provide command support to the department under the direction of the Chief of Police. The Captains oversee the day-to-day functions of the department's operations and have been very busy this year working through any remaining technology related issues after combining departments in 2024.

Several significant strides have taken place this year as they continue to get all the departments' policies and procedures updated and uniform. Also, the department applied for several grants, one being the Bureau of Transportation Safety grant. This grant was awarded and allows Mountain Bay Metro Police Department to participate in additional traffic enforcement related to alcohol and seatbelt compliance throughout the year. Through additional grants, the department was also awarded grant funding for the purchase of body worn cameras and bulletproof vests.

SERGEANTS REPORT

The police department operates with four Patrol Sergeants that work opposite each other on various shifts to try and maximize the amount of supervision on any given day.

The Sergeants oversee a large amount of the day-to-day patrol functions including monitoring patrol officers' daily activities, assigning specific assignments and assuring calls for service are handled timely and appropriately.

In addition to patrol duties, two of the four Sergeants are currently on the Marathon County SWAT team and receive valuable training each month to assist patrol officers with various situations.

DETECTIVES REPORT

The Detective Bureau is comprised of one Detective Sergeant, three Detectives and one Investigator that works specifically with the Central Wisconsin Narcotics Task Force.

The Detective Bureau handled several very in-depth cases in 2025. The following are a few of the most notable cases:

Detectives investigated a home invasion that occurred during broad daylight at a home in the Town of Weston, where the home was occupied at the time. An immediate response and investigation began. While collaborating and working with other local agencies the suspect was arrested and this case was resolved within 24 hours.

Also, a recent string of ATM “jackpotting” incidents were investigated at local banks. As a result, a Venezuelan national was located while trying to conduct another heist and he was subsequently arrested and charged for his part in the thefts.

One more very complex case that was investigated was at Central Wisconsin K-9 in the City of Schofield. Detectives spent countless hours conducting searches and interviews regarding the welfare of more than approximately 30 animals. As a result, multiple arrests were made and the animals were removed and rehomed.

SCHOOL RESOURCE OFFICER/ D.A.R.E. OFFICERS REPORT

In conjunction with the D.C. Everest School District, the Mountain Bay Metro Police Department currently operates with five School Resource Officers. The officers are specifically assigned to the D.C. Everest High School, Junior High School, Middle School and provide support to all the district elementary schools.

The SROs handle criminal acts, conduct investigations, and handle arrests or referrals to juvenile authorities, though they prioritize non-punitive techniques to minimize student arrests.

They pride themselves on building positive relationships, acting as a resource for students and parents, and providing guidance.

School Resource Officer Matthew Loveless is Mountain Bay Metro Police Department's D.A.R.E. officer. Officer Loveless provides curriculum in the elementary schools to 5th grade students. The program teaches students how to resist peer pressure, avoid illegal drugs, tobacco, vaping, alcohol, and violence. The program aims to foster safe, healthy lifestyle choices and decision-making skills.

In addition, the SRO group has also developed a youth Vape Diversion Program for first time offenders that possess nicotine vaping devices while at school. This program has seen a large amount of success with very few cases where we have seen repeat offenders.

During the summer months three of the SROs work a regular patrol schedule and two of the SROs assist the local municipalities with zoning enforcement and animal registrations.

The Mountain Bay Metro Police Department purchased a new trailer to house the equipment for the Drunk Buster Go-Kart program.



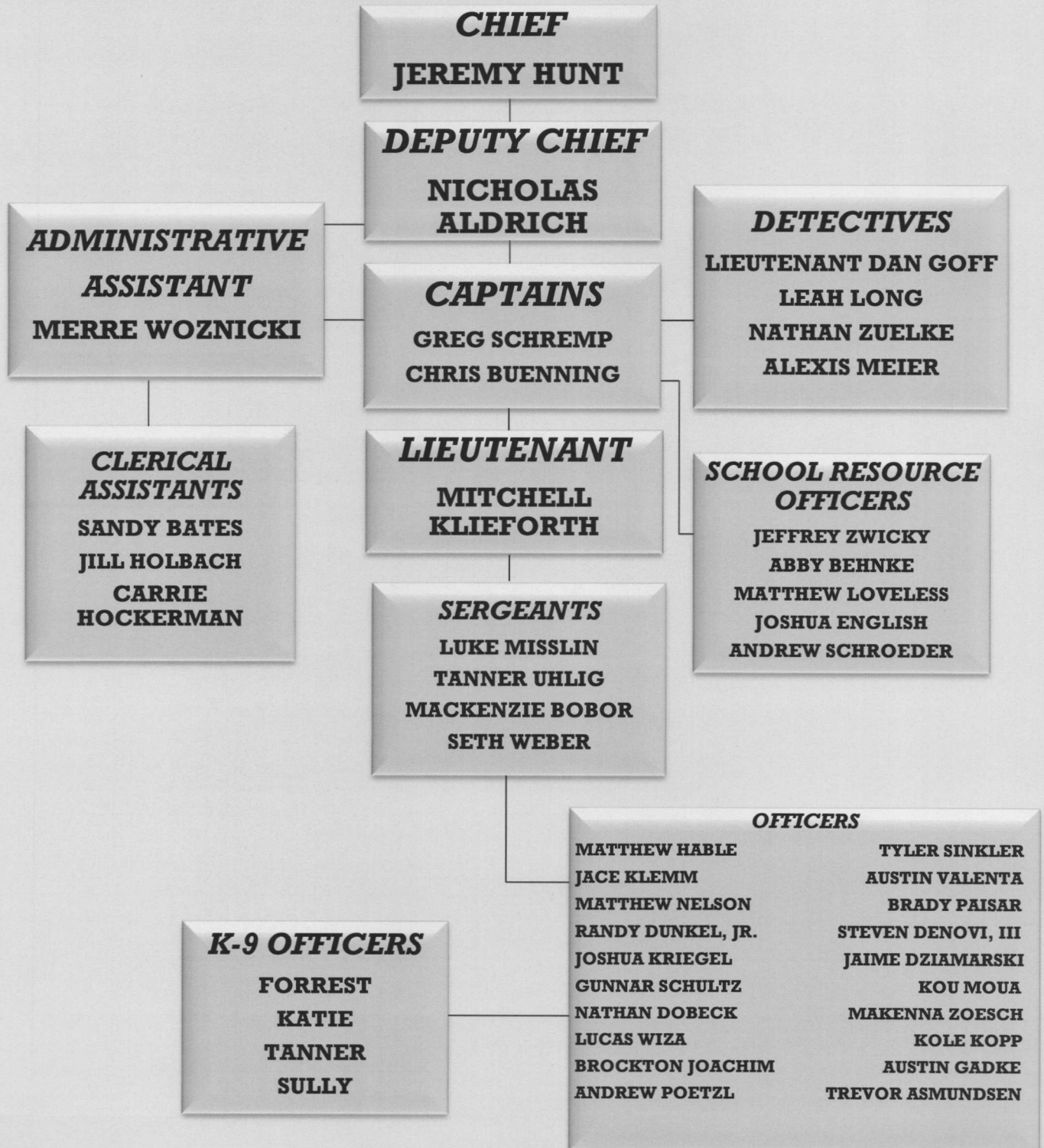
POLICE K-9 OFFICER FORREST'S REPORT

Officer Jace Klemm is the handler for K-9 Officer Forrest. In 2025, Forest was deployed in several jurisdictions throughout Marathon County and was responsible for locating 448.85 grams of powder cocaine, .5 grams of crack, 16.5 grams of MDMA, 7 pieces of drug paraphernalia, a THC Joint, and a cartridge. Together, Officer Klemm and K-9 Forrest also participated D.A.R.E. graduations at two D.C. Everest School District elementary school functions.

POLICE OFFICER K-9 KATIE'S REPORT

Officer Nathan Dobeck is the handler for K-9 Officer Katie. In 2025, Katie was deployed 41 times resulting in Katie locating 19 grams of meth, 4 grams of cocaine, 10 fentanyl pills, 12 pieces of drug paraphernalia and one track following a foot pursuit where meth was located on the track. Together, Officer Dobeck and K-9 Katie also participated in D.A.R.E Graduations, D.C. Everest Senior High Animal Psychology Class and D.C. Everest Junior High Civil War Day.

2025-26 ORGANIZATIONAL CHART





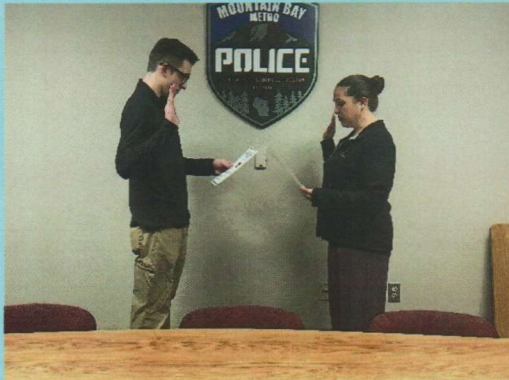
REFLECTIONS OF THE YEAR

2025 OFFICER OF THE YEAR

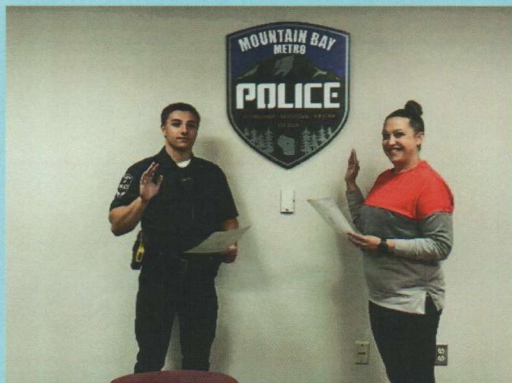


OFFICER MATTHEW HABLE

NEW OFFICERS



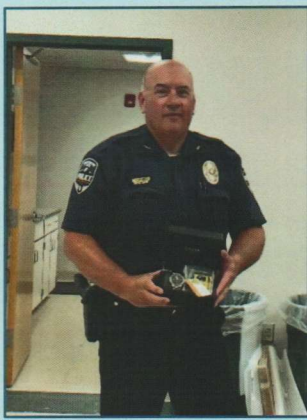
KOLE KOPP SWEARING IN



AUSTIN GADKE SWEARING IN



LONGEVITY AWARDS (20 Years of Service)



CHIEF JEREMY HUNT



CAPTAIN KEVIN OSTROWSKI



OFFICER TOM JOURDAN



DETECTIVE LEAH LONG



DETECTIVE SERGEANT DAN GOFF



OFFICER GREG SCHREMP



OFFICER JEFF ZWICKY

LONGEVITY AWARDS (10 Years of Service)



OFFICER JACE KLEMM



OFFICER ABBY BEHNKE

INDIVIDUAL SHIFT ACKNOWLEDGEMENTS



***OFFICER ANDREW POETZL &
OFFICER AUSTIN VALENTA***



***OFFICER MACKENZIE BOBOR &
OFFICER JOSHUA KRIEDEL***



***OFFICER BRADY PAISAR
(TWO AWARDS)***

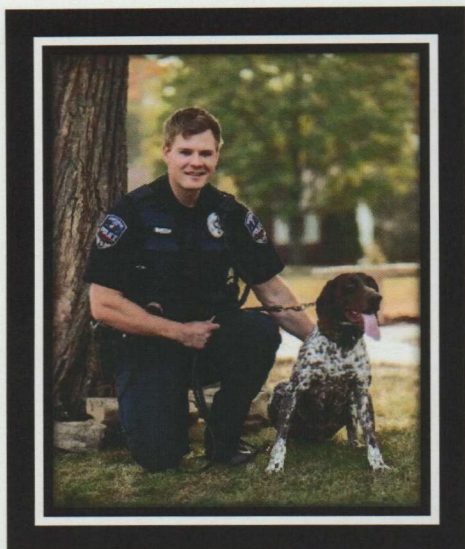


OFFICER MACKENZIE BOBOR



OFFICER MATTHEW HABLE

K-9 OFFICERS AND HANDLERS



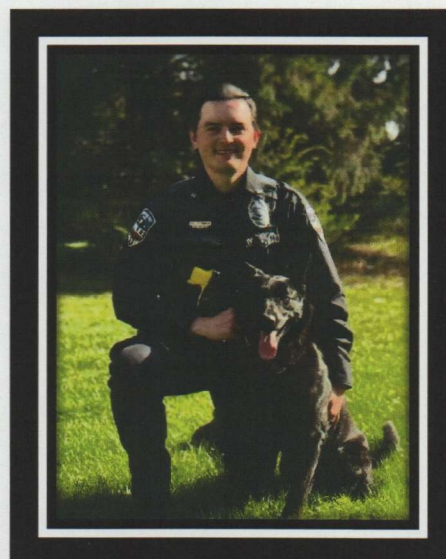
***K-9 OFFICER FORREST AND
OFFICER JACE KLEMM***



***K-9 OFFICER KATIE AND
OFFICER NATHAN DOBECK***



***K-9 OFFICER SULLIVAN AND
OFFICER ABBY BEHNKE***

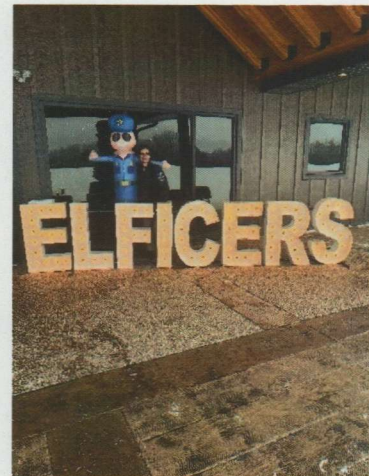


***K-9 OFFICER TANNER AND
OFFICER TYLER SINKLER***

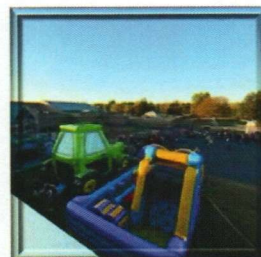
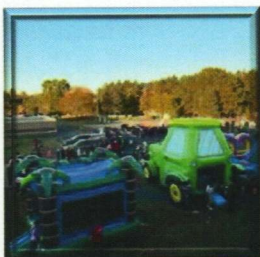
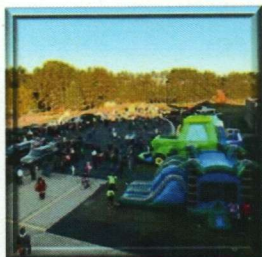
SOME OF OUR K-9 SUPPORTERS



COPS AT CULVERS EVENT / POLICE LIGHTS OF CHRISTMAS



SCHOOL / SUMMER ACTIVITIES



Second Annual Monster Bash



You Matter Day



D.A.R.E. Go-Karts



SROs Loveless & Zwicky



Camp Sturtevant

ARREST REPORTS

UCR Numbers Reported to Federal Government

2025

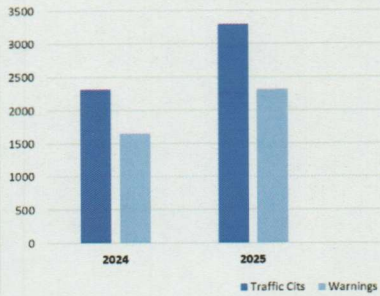
Murder	0
Sex Offenses – Rape	5
Sex Offenses – Sodomy	0
Sex Offenses – Fondling	10
Assault	97
Kidnapping/Abduction	3
Human Trafficking	0
Robbery	2
Burglary	9
Larceny/Theft	239
Motor Vehicle Theft	9
Arson	0
Counterfeiting/Forgery	26
Embezzlement	1
Weapon Law Violations	16
Prostitution Offenses	2
Drug/Narcotic Offenses	114
Gambling Offenses	0
Pornography	5
Animal Cruelty	4

2025 DEPARTMENT NUMBERS

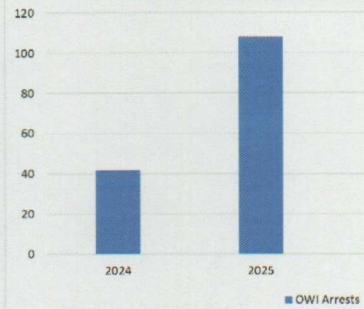
	<u>1st Q. 2025</u>	<u>2nd Q. 2025</u>	<u>3rd Q. 2025</u>	<u>4th Q. 2025</u>	<u>Total</u>
Traffic Citations	976	861	759	700	3296
Warnings	720	564	554	484	2322
OWI Arrests	25	19	20	20	84
Drug Arrests	41	25	19	29	114
Crash Reports	156	149	147	221	673
Case Numbers	1743	1548	1406	1396	6093
Calls for Service	6212	6324	6815	6153	25504
Traffic Stops	1238	1055	1147	894	4334

ANNUAL COMPARISONS

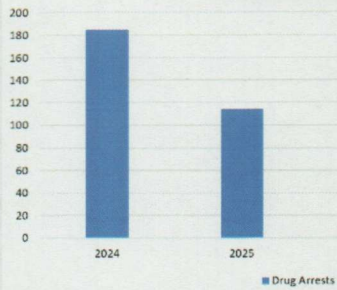
Traffic Citations/Warnings



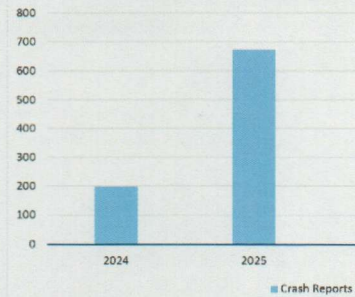
Operating While Intoxicated Arrests



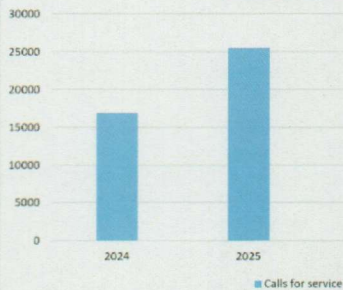
Drug Arrests



Crash Reports



Calls for Service



FINGERPRINT SERVICES

The police department also offers fingerprinting services. Citizens in the area request to get fingerprinted for several different reasons, which include everything from concealed carry permits to job applications. As a department we have continued to provide this service to the community, and we are one of the very few local places that offer this service on a day-to-day basis. In 2025, the police department had 329 people fingerprinted at the department.

CONCLUSION

Now that another successful year at Mountain Bay Metro Police Department has come to an end, I would again like to thank the communities that we continue to serve. The partnerships with the Village of Weston, Village of Rothschild, City of Schofield and Town of Weston are instrumental in the continued success of this organization.

With the continued growth and success of the department several officers attended advanced training opportunities this past year, so we can provide and use the most current and up to date training techniques available. The following are some of the advanced training courses that were attended by officers:

- *Conducting school threat assessments*
- *Reid Interview and Interrogation*
- *Cognitive interviewing*
- *Fire investigations*
- *Media relations*
- *ATM jackpotting*
- *Mexican drug cartel investigations*
- *Use of force through the lens*
- *Highway criminal interdictions*
- *Technical crash investigations*
- *Developing the patrol investigator*
- *Basic SWAT*
- *Field training officer*
- *Cellebrite digital forensic technology*
- *Crypto currency training.*

With the community's generosity and support we also held several public events throughout the year, which included:

- *D.A.R.E Iron Kid Challenge*
- *Mountain Bay Monster Bash*
- *Bike Rodeo*
- *K-9 demonstrations and fundraisers*

We also encourage everyone to keep up to date on all the amazing things that are occurring daily at the police department by viewing our website and Facebook page.

As in years past, we continue to strive for excellence by updating outdated equipment, training officers in specialized areas, and continuing to hire professional police officers that will be able to take this department into the future.

I would also like to thank all the board members from the communities we serve for their support.

Please feel free to reach out anytime with questions you may have.

Jeremy P. Hunt, CHIEF
**MOUNTAIN BAY METROPOLITAN
POLICE DEPARTMENT**