



Accepted: July 10, 2024

1. Call to Order:

Chairman Dan Mortensen called the meeting to order at 4:00 p.m. Members present: Jamie Weiland, Jim Pinsonneault, Dan Helgeson, Mark Maloney, and Chairman Dan Mortensen. Also present: Chief of Police Jeremy Hunt, Rothschild Administrator Ryan VanDeWalle, Weston Administrator Jami Gebert, Captain Nicholas Aldrich, City of Schofield Mayor Craig Hoehn, Administrative Assistant Merre Woznicki, and Clerk Elizabeth Felkner.

2. Announcements and Statements from the Audience:

Ryan Simmons – Mountain Bay Metro Police Commission Chairman: Mr. Simmons mentioned that he went on a ride-along with an officer and stated that the communities are great. When the officer and Mr. Simmons arrived at the station during breaktime, the atmosphere was outstanding, and you could not tell that the department merged together a month and a half ago.

3. Minutes of Previous Meeting(s):

Motioned by Maloney/Helgeson to Approve the Oversight Board Meeting Minutes of April 24, 2024 as Presented. Questioned and carried 5:0.

4. Report of Police Department on Day-to-Day Operations:

Chief Hunt gave a brief update of the current day-to-day operations in his department.

- The department currently sold multiple vehicles. The D.A.R.E. car was sold to BRB Autobody that painted the vehicle. Chief Hunt is going to sell the D.A.R.E. SUV to BRB Autobody as well. There is one vehicle left and the interested party is the Weiland family. The sale of the vehicle is \$5,500.00.
- Officer Kou Moua was hired and is currently in the probationary field training. Kou was an officer prior to her hiring, and her training is a refresher.
- Two candidates will be interviewed by the Commission coming up.
- New tasers were purchased for all officers.
- Badges and uniforms are in. Waiting on the vest carriers.
- Due to a high cancellation cost with the phone carriers, MBMPD switched their phones to TDS.
- The department has currently gone through a promotion for the Detective position. There are 2 candidates that are both qualified for the position.
- Captain Aldrich presented the quarterly report for MBMPD.



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Mr. Pinsonneault is requesting a survey be conducted with the department. Mr. Pinsonneault is seeking that all employees receive a survey of questions in the department and receive a high percentage turnout that will be confidential to the employees. Mr. Pinsonneault is requesting the survey be completed either quarterly, semi-annually, or annually so that if there are discrepancies throughout the department, it can be addressed and resolved quickly. Mr. Helgeson agrees with the survey and believes that a 75% turnout will help direct any items. Mr. Pinsonneault mentioned that there should be a 100% turnout. Mr. Hunt mentioned that with the survey not being mandatory a 100% turnout may be difficult. Mr. VanDeWalle explained that the Village of Rothschild do yearly reviews of Department Heads that employees fill out and submit unanimously for the Commission to review and conduct an annual evaluation. Mr. VanDeWalle believes an annual evaluation or survey will be sufficient. Mr. Maloney suggested asking the employees about the relationship with the newly created Commission members and Board members. Mr. Pinsonneault does not feel that an annual survey is not often enough at this time and would potentially get to an annual survey a few years from now. Ms. Weiland did mention that quarterly might be ideal for right now. Ms. Weiland suggested having all questions open ended to allow comments. Mr. Mortensen mentioned that he does not want the Commission and Board to begin potential micro-managing the department and believes that every 6 months is the best time to conduct a survey. Mr. Mortensen recommends having a survey completed by end of August 2024 with 5 questions along with the year end evaluation.

No Action Taken.

5. Discussion and Possible Action Regarding Police Department Staffing and Wage Scale:

Chief Hunt mentioned that the department is to have 3 detectives and currently the department is staffed at 2 as one left to work for the County. Chief Hunt is requesting to add another position as a detective/evidence technician. One employee is currently a Sergeant and will receive a decrease in pay. The range for the detective position is \$39.12 - \$41.14.

Motioned by Helgeson/Pinsonneault to Approve 4 Detective Positions with the Mountain Bay Metro Police Department. Questioned and carried 5:0.

6. Discussion and Possible Action Regarding Handbook for Non-Union Employees:

Chief Hunt explained both departments had different handbooks, guidelines, along with union contracts. The creation of the new handbook will help with future employment within the department that is non-union employees.



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Motioned by Pinsonneault/Weiland to Approve the Handbook for Non-Union Employees as Presented Effective May 1, 2024 and to Allow Employees their Retro Banked Sick and Vacation to Roll Over. Questioned and carried 5:0.

7. Discussion and Possible Action Regarding D.C. Everest SRO Contract:

Chief Hunt presented the revised contract with the D.C. Everest School District. The agreement is \$370,000.00 each school year with a 1% increase beginning the 2025/2026 school year.

Motioned by Maloney/Helgeson to Approve the D.C. Everest SRO Contract as Presented. Questioned and carried 5:0.

8. Discussion and Possible Action Regarding Moving Forward with the Space Need Study for the Building:

Chief Hunt explained that there is a need for space for the new department. The layout and space have been a struggle and is seeking a recommendation from the Board.

Motioned by Maloney/Helgeson to Allow Chief Hunt, Mr. VanDeWalle, and Ms. Gebert to Meet and Discuss the Space Needed for the Department. Questioned and carried 5:0.

9. Set Date, Time, and Agenda Items to Discuss at Next Meeting:

Next meeting is scheduled for Wednesday, July 17, 2024 at 4:00 p.m. Mr. Mortensen will be unavailable. Mr. VanDeWalle mentioned with the feedback from the Board members, it will work out to have monthly meetings every third Wednesday of the month at 4:00 p.m.

10. Adjourn:

Motion by Maloney/Weiland to Adjourn. Questioned and carried 5:0. Meeting Adjourned at 4:53 p.m.

Prepared by: Elizabeth Felkner, Clerk