

**NOTICE & AGENDA
MOUNTAIN BAY METROPOLITAN
POLICE DEPARTMENT
OVERSIGHT BOARD**

Date: Wednesday, November 20, 2024
Time: 4:00 p.m.
Place: This meeting will be held via
<https://us02web.zoom.us/j/6953385367>
Or via telephone: 646-558-8656, enter, 6953385367# then enter #
Or at the Rothschild Village Hall

Pursuant to State Statutes, the following subject matter will come before the Board for consideration and possible action:

1. Call to Order
2. Announcements and Statements from the Audience
(This is the only opportunity for the public to address any items of concern including items on the agenda. Public comment is not allowed without Board action when an agenda item is discussed. Due to open meeting laws, the Board will not be able to have a dialog with the person making public comments. If the person making public comments would like answers to questions, then they will need to leave their phone number with the Clerk so they can be contacted by staff to have their questions answered. Public comments will be limited to 3 minutes per person. No action will be taken during public comments.)
3. Minutes of Previous Meeting(s)
Oversight Board Meeting Minutes of October 16, 2024
Oversight Board Meeting Minutes of November 13, 2024
4. Day-to-Day Operations
 - Health Insurance Benefits
5. Discussion and Possible Action Regarding Civil Engineering Services for Building
6. Discussion and Possible Action Regarding the Police Department Building Design
7. Discussion and Possible Action Regarding Spectrum Insurance Reimbursement Check to the Mountain Bay Metropolitan Police Department
8. Discussion and Possible Action Regarding State Training Reimbursement
9. Discussion and Possible Action Regarding Hiring a Part-Time Clerical Assistant
10. Discussion and Possible Action Regarding Wages for Crossing Guard Personnel
11. Adjourn

Signed: Elizabeth Felkner, WCMC
Presiding Officer or Designee

Posted at the: Rothschild Village Hall, MBMPD Office, Weston Village Hall, & Rothschild Post Office

By: EF
Date: 11/18/2024

NOTE: Please note, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk's Office, (715) 359-3660, during the normal hours of operation.

Daily Herald Notified:
Via: FAX
By: EF
Date: 11/18/2024

If there is a quorum of any other governmental body present at the meeting, the existence of the quorum shall not constitute a meeting as no action of such body is contemplated.

MOUNTAIN BAY METROPOLITAN POLICE
OVERSIGHT BOARD MEETING MINUTES
October 16, 2024



Accepted:

1. Call to Order:

Vice Chairman Mark Maloney called the meeting to order at 4:00 p.m. Members present: Jamie Weiland, Dan Helgeson, Jim Pinsonneault, and Vice Chair Mark Maloney. Chairman Dan Mortensen is excused. Also present: Chief of Police Jeremy Hunt, Rothschild Administrator Ryan VanDeWalle, and Weston Administrator Jami Gebert.

2. Announcements and Statements from the Audience: None.

3. Minutes of Previous Meeting(s):

Motioned by Pinsonneault/Helgeson to Approve the Oversight Board Meeting Minutes of September 18, 2024 as Presented. Questioned and carried 4:0.

Chief Hunt requested to move Agenda #6 & #9 ahead due to consultants present.

The Board agrees to Move Agenda #6 & #9 Ahead.

6. Discussion and Possible Action Regarding the DRAFT Contractual Agreement with The Boldt Company:

Mr. VanDeWalle discussed with Mountain Bay Metro's Attorney to legalities of a contractual agreement. Mr. VanDeWalle recommends the Board move forward with Boldt at this time only for the pre-design portion. Mr. VanDeWalle will present the construction process and management to the Board for approval when the contracts are ready to move forward.

Motioned by Helgeson/Weiland to Accept the Contractual Agreement with Boldt Company for Design Phase and Not to Exceed \$45,000.00. Questioned and carried 4:0.

9. Discussion and Possible Action Regarding Architect Firm Selection for Building Design:

Mr. VanDeWalle explained that four different architects were consulted and asked to place a bid in on the design. The four were Boldt, McMahon Architects, EUA and HTG. The timeline for the build was provided, and only two firms were able to meet that deadline. The two firms were EUA and HTG. Both firms have experience in working with public sector groups, and Police Department/ Emergency services buildings.



Accepted:

Motioned by Helgeson/Pinsonneault to Accept the HTG as the Architect Firm for the Building Design in the Amount of \$195,000.00 with Additional Travel Expenses Not to Exceed \$10,000.00 and for the Drawing Plans to be Brought Back to the December 18th Oversight Bboard Meeting. Questioned and carried 4:0.

4. Update Regarding the Day-to-Day Operations:

Chief Hunt explained the transition of the 45 caliber firearms to the Board. Chief Hunt discussed doing another internal survey with staff.

No Action Taken.

5. Discussion and Possible Action Regarding the Purchasing Policy:

Chief Hunt explained the purchasing policy to the Board.

Motioned by Pinsonneault/Weiland to Adopt the Purchase Policy as Presented Along with Changes Made by the Mountain Bay Metropolitan Attorney. Questioned and carried 4:0.

7. Discussion and Possible Action Regarding the DRAFT Contract with Marathon County Humane Society for Non-Dogs Animals:

Chief Hunt explained the draft contract to the Board.

Motioned by Pinsonneault/Maloney to Approve the Contract with Marathon County Humane Society for Non-Dog Animals as Presented for 2025. Questioned and carried 4:0.

8. Discussion and Possible Action Regarding Resolution of Inclusion Under the Wisconsin Retirement System:

Mr. VanDeWalle explained that the official documentation for the January 1, 2025 Wisconsin Retirement System recognition for the Mountain Bay Metropolitan Police Department.

Motioned by Pinsonneault/Helgeson to Approve the Resolution of Inclusion Under the Wisconsin Retirement System as Presented. Questioned and carried 4:0.



Accepted:

10. Consideration of Motion to Adjourn to Closed Session Pursuant to Wisconsin Statutes Section 19.85 (1)(c) Considering Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over which the Governmental Body has Jurisdiction or Exercises Responsibility, to Discuss COLA and Salary Amounts for Non-Union Staff for 2025:

Motioned by Helgeson/Pinsonneault to Adjourn to Closed Session at 4:49 p.m. Roll call vote: Jamie Weiland – Aye; Dan Helgeson – Aye; Jim Pinsonneault – Aye; and Vice Chair Mark Maloney – Aye. Motion carried unanimously.

11. Motion to Reconvene into Open Session and take Action Regarding Items Discussed in Closed Session:

Motioned by Helgeson/Pinsonneault to Reconvene into Open Session at 5:17 p.m. Questioned and carried 4:0.

Motioned by Helgeson/Weiland to Approve Items Discussed in Close Session. Questioned and carried 4:0.

12. Set Date, Time, and Agenda Items to Discuss at Next Meeting:

Next meeting is scheduled for Wednesday, November 20, 2024 at 4:00 p.m.

13. Adjourn:

Motion by Helgeson/Pinsonneault to Adjourn. Questioned and carried 4:0. Meeting Adjourned at 5:18 p.m.

Prepared by: Elizabeth Felkner, Clerk



Accepted:

1. Call to Order:

Chairman Dan Mortensen called the meeting to order at 4:04 p.m. Members present: Mark Maloney, Dan Helgeson, Jamie Weiland, Jim Pinsonneault, and Chairman Dan Mortensen. Also present: Chief of Police Jeremy Hunt, Rothschild Administrator Ryan VanDeWalle, and Weston Administrator Jami Gebert.

2. Announcements and Statements from the Audience: None.

3. Discussion and Possible Action Regarding Resolution of Inclusion Under Group Life Insurance:

Mr. VanDeWalle explained to the Board the the resolution of inclusions is for the newly created Mountain Bay Metropolitan Police Department. The Programs will take effect January 1, 2025 for all employees seeking additional benefits. Mr. VanDeWalle is requesting Board approval for the resolution of inclusions to begin January 1, 2025.

Motioned by Maloney/Pinsonneault to Approve the Resolution of Inclusion Under Group Life Insurance and be Effective January 1, 2025. Questioned and carried 5:0.

4. Discussion and Possible Action Regarding Resolution of Inclusion Under the State of Wisconsin Deferred Compensation Program:

Motioned by Maloney/Pinsonneault to Approve the Resolution of Inclusion Under the State of Wisconsin Deferred Compensation Program and be Effective January 1, 2025. Questioned and carried 5:0.

5. Discussion and Possible Action Regarding Resolution of Inclusion Under the Income Continuation Insurance Plan:

Motioned by Maloney/Pinsonneault to Approve the Resolution of Inclusion Under the Income Continuation Insurance Plan and be Effective January 1, 2025. Questioned and carried 5:0.

6. Adjourn:

Motion by Pinsonneault/Maloney to Adjourn. Questioned and carried 5:0. Meeting Adjourned at 4:09 p.m.

Prepared by: Elizabeth Felkner, Clerk