

**MOUNTAIN BAY METROPOLITAN POLICE
OVERSIGHT BOARD MEETING MINUTES
April 11, 2024**



Accepted: April 24, 2024

1. Call to Order:

Chairman Dan Mortensen called the meeting to order at 4:00 p.m. Members present: Jamie Weiland, Bill Schremp, Jim Pinsonneault, Mark Maloney, and Dan Mortensen. Also present: Chief of Police Jeremy Hunt, Rothschild Administrator Ryan VanDeWalle, Weston Administrator Jami Gebert, Finance Director Melanie Wiskow, and Clerk Elizabeth Felkner.

2. Announcements and Statements from the Audience: None.

3. Minutes of Previous Meeting(s):

Motioned by Maloney/Schremp to Approve the Oversight Board Meeting Minutes of March 28, 2024 as Presented. Questioned and carried 5:0.

4. Discussion and Possible Action Regarding Attorney Contracted Services for Rothschild Area Municipal Court:

Chief Hunt and Attorney Tlusty explained the services Attorney Tlusty will be providing to the Board. With the merger, the contract explains the hourly rate along with serving the Village's of Weston, Rothschild, and Edgar, City of Schofield, and Town of Weston.

Motioned by Maloney/Schremp to Approve the Attorney Contracted Services for Rothschild Area Municipal Court with Attorney Tlusty as Presented. Questioned and carried 5:0.

5. Discussion and Possible Action Regarding the Law Enforcement Services Agreement with the City of Schofield:

Mr. VanDeWalle explained the services agreement to the Board. The agreement is with the City of Schofield.

Motioned by Maloney/Pinsonneault to Approve the Law Enforcement Services Agreement with the City of Schofield. Questioned and carried 5:0.

6. Discussion and Possible Action Regarding Officers in Task Force:

Chief Hunt and Captain Aldrich explained the Task Force procedures to the Board. The Board wanted to be sure members on the Task Force were on it long enough to learn their role, duties, etc.

Motioned by Maloney/Weiland to Approve the Officers in Task Force for a 2-Year Limit at Officer Wages. Questioned and carried 5:0.



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7. Discussion and Possible Action Regarding Officers on Swat Team and Riot Team:

Chief Hunt and Captain Aldrich explained the Swat and Riot Team to the Board. The Mountain Bay Metro Police Department will have a total of 5 members.

No Action Taken.

8. Discussion and Possible Action Regarding Updates on Building Space and Office Furniture:

Chief Hunt explained the layout of the clerical office space. The cost of additional office space will total \$8,206.00. Chief Hunt explained the layout of new lockers for all employees. The cost of the new lockers will total \$13,095.00. The new lockers can transfer to a new facility in the future if and when approved.

Motioned by Pinsonneault/Schremp to Approve the Clerical Office Space in the Amount of \$8,206.00, and Lockers in the Amount of \$13,095.00. Questioned and carried 5:0.

9. Discussion and Possible Action Regarding Fuel Account Provider:

Chief Hunt presented moving forward with Kwik Trip fuel cards for all officers. Chief Hunt will cancel services with Riiser Fuels (R-Store). The Board requested mileage be reported on each vehicle when fueling up for better record keeping.

Motioned by Pinsonneault/Schremp to Approve Kwik Trip as the Fuel Account Provider for Police Squad Vehicles. Questioned and carried 5:0.

10. Discussion and Possible Action Regarding the Hiring Process and Update:

Chief Hunt explained the hiring process to the Board. Currently, 5 individuals applied, and interviews were conducted. Chief Hunt is looking to hire one candidate right away and slowly hire more to fill all vacant positions.

No Action Taken.

11. Discussion and Possible Action Regarding the Topic of Zoom Meetings:

Mr. VanDeWalle mentioned that the Village Board Room does have the capability to conduct Zoom Meetings along with recording the meetings. With the option of zoom being available, employees and public can tune in if they so choose.

Motioned by Pinsonneault/Schremp to Conduct and Record Mountain Bay Metropolitan Oversight Board meetings via Zoom and be Live for Public to View. Questioned and carried 5:0.



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12. Discussion and Possible Action Regarding the Meeting Recordings available for Review:

Mr. VanDeWalle explained to the Board that the Village of Rothschild has not placed any recordings of any meetings online. The Village does not currently have a YouTube channel for meetings. Chief Hunt mentioned that Mountain Bay Metro will be getting their own website. Once the website is created, all Agendas, Minutes, and Recordings can be published. Each municipality will have their own quick link tab on their website to reference the Police Department's website.

Motioned by Pinsonneault/Maloney to Move Forward with Recording All Mountain Bay Metropolitan Police Oversight Board Meetings and Publish Online once the Website is Available. Questioned and carried 5:0.

13. Discussion and Possible Action Regarding an Annual Formal Review of the Police Chief:

Mr. VanDeWalle mentioned that it is the intent of the Oversight Board to complete an annual review of the police chief. It will be completed to align with our current Village of Rothschild annual review of staff. The review would be completed by peers and the board to allow for a holistic approach.

Motioned by Schremp/Maloney to Follow the Annual Formal Review Process the Village of Rothschild conducts for the Police Chief. Questioned and carried 5:0.

14. Discussion and Possible Action Regarding the acceptance of General Counsel Contract:

Mr. VanDeWalle explained the general counsel for the Mountain Bay Metropolitan Police Department will be Attorney Nick Flanagan. Mr. VanDeWalle described the formal agreement that outlines his services on an as needed basis.

Motioned by Maloney/Wieland to Approve the General Counsel Contract with Attorney Nick Flanagan as Presented. Questioned and carried 5:0.

15. Set Date, Time, and Agenda Items to Discuss at Next Meeting:

Next meeting is scheduled for Wednesday, April 24, 2024 at 4:00 p.m.

16. Adjourn:

Motion by Schremp/Weiland to Adjourn. Questioned and carried 5:0. Meeting Adjourned at 4:53 p.m.

Prepared by: Elizabeth Felkner, Clerk