



Accepted: May 22, 2025

1. Call to Order:

Clerk Elizabeth Felkner called the meeting to order at 4:00 p.m. Members present: Mark Maloney, Dan Helgeson, and Hooshang Zeyghami. Trustee Jason Jablonski is excused. Also present: Chief of Police Jeremy Hunt, Captain Nicholas Aldrich, Rothschild Administrator Ryan VanDeWalle, Weston Administrator Jami Gebert, Finance Director Melanie Wiskow, and Clerk Elizabeth Felkner.

2. Appointment of Chairman and Vice Chairman Along with Terms:

Motioned by Maloney/Zeyghami to Appoint Dan Helgeson as Chairman for Mountain Bay Metro Oversight Board. Questioned and carried 3:0.

Motioned by Maloney/Helgeson to Appoint Hooshang Zeyghami as Vice Chairman for Mountain Bay Metro Oversight Board. Questioned and carried 3:0.

Ms. Felkner requested the Board decide the terms for the Board Members. Mr. Maloney and Mr. Zeyghami will serve a 2-year term, the vacant Weston Trustee seat will serve a 1-year term, and Mr. Helgeson and Mr. Jablonski will serve a 2-year term beginning 2025.

3. Announcements and Statements from the Audience:

Jim Pinsonneault – 5002 Arrow Street: Mr. Pinsonneault praised Ms. Felkner for following the Oversight Board by-laws. Mr. Pinsonneault is disappointed that Mrs. Weiland is no longer serving as an Oversight Board Member. Mr. Pinsonneault is pleased to see Vreeland as an engineer for possible bid for civil engineering. Mr. Pinsonneault recommends not going forward with the MTI trailers. Mr. Pinsonneault likes the updated building plans that displayed changes the previous Oversight Board members requested. Mr. Pinsonneault explained that Mr. Zeyghami was an appointed member to the Village of Weston Board of Trustees and Mr. Zeyghami was not elected. Mr. Pinsonneault mentioned that it was an honor serving on the Oversight Board for the police department, members, and staff.

Jamie Weiland – 7010 Janelle Street: Mrs. Weiland gave her recommendations to the Oversight Board pertaining to items on the agenda. Mrs. Weiland reminded the Board to buy from local businesses, if possible, to help our local businesses. Mrs. Weiland explained that she is no longer serving on the Oversight Board and was replaced by a trustee who was not elected by the Village of Weston residents but rather appointed by Mr. Maloney. Mrs. Weiland will continue to attend meetings to extend her support for the Mountain Bay Metropolitan Police Department. Mrs. Weiland mentioned that there is a sextortion seminar at the Grand Theatre this evening at 6:00 p.m.



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Motioned by Maloney/Zeyghami to Allow Chief Hunt and Mr. Maloney to Speak. Questioned and carried 3:0.

Mr. Maloney thanked Mrs. Weiland for her dedicated hard work. Chief Hunt mentioned that the department has made changes to the DARE education in the DC Everest Schools to educate the children on sextortion.

4. Minutes of Previous Meeting(s):

Motioned by Maloney/Zeyghami to Approve the Oversight Board Meeting Minutes of March 19, 2025 with the Changes Mentioned Above. Questioned and carried 3:0.

5. Budget to Actual:

The Board and staff discussed details throughout the budget.

No Action Taken.

6. Discussion and Possible Action Regarding Purchase of New DARE Trailer from DATE Checking Account:

Chief Hunt explained the multiple proposals for the purchase of a new trailer. Chief Hunt mentioned that the department sold the previous trailer in the amount of \$3,150.00. The new trailer will fit all the equipment the DARE program has.

Motioned by Maloney/Zeyghami to Approve the Purchase of New DARE Trailer with Jesse Penroz, JP Trailer Sales & Trasport Not to Exceed \$11,000.00 and Recommends a Plaque Displaying JP Trailer on the Trailer. Questioned and carried 3:0.

7. Discussion and Possible Action Regarding Municipal Court Structure and Monthly Report Reviews:

Chief Hunt explained the Municipal Court revenue to the Board. Chief Hunt explained that when the new building is designed to have the Municipal Court merged with Mountain Bay Police Department, rather than having to rent out space from the new building. Chief Hunt is requesting that the Court merge by January 1st. Mr. VanDeWalle explained the breakdown of the Municipal Court contracts with all municipalities.

Motioned by Maloney/Zeyghami to Move Forward with the Municipal Court Structure with Meetings and Approval by the State Before January 1st. Questioned and carried 3:0.



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8. Discussion and Possible Action Regarding the MBMPD Building Lot Layout:

Chief Hunt explained the building lot layout to the Board.

No Action Taken.

9. Discussion and Possible Action Regarding the Day-to-Day Operations Including Monthly and Yearly Reports:

Chief Hunt explained the day-to-day operations and staffing to the Board. Captain Aldrich explained that all keys from the previous Everest Metro Police Department have been turned into the Village of Weston. All remaining evidence, property, and files are being stored in a garage.

No Action Taken.

10. Discussion and Possible Action Regarding Vreeland & Associates Civil Engineering Proposal:

Mr. VanDeWalle mentioned that over the last month, Ms. Gebert, Chief Hunt and Mr. VanDeWalle have been working with The Boldt Company regarding Civil Engineering Services needed for the potential new building. After going out for bid, Vreeland Associates out of Weston, Wisconsin, came back as the lowest, responsible bidder for the project. This contract being proposed would be a lump sum contract, and one that showcases a time and material (T&M) breakdown. Therefore, this would allow us to contract them, and offer a not to exceed amount, which is what we are proposing to do. Likewise, we would seek a 10 percent contingency factor as part of the acceptance, to allow for a cushion on our end. Attached, you will find a breakdown created by The Boldt Company of the different engineering firms that were asked to bid and what their proposals came in. Mr. Zeyghami is requesting that Vreeland provide a certificate of insurance, a report on the soil borings and samples, and a listing of subcontractors.

Motioned by Zeyghami/Maloney to Approve the Civil Engineering Proposal with Vreeland Pending Vreeland Provide a Certificate of Insurance, a Report on the Soil Borings and Samples, and a Listing of Subcontractors in the Amount of \$42,380.00 with a 10% Contingency Factor. Questioned and carried 3:0.

11. Discussion and Possible Action Regarding 2024-2025 Capital Purchases:

Mr. VanDeWalle explained the capital purchases as of most recent.

No Action Taken.

**MOUNTAIN BAY METROPOLITAN POLICE
OVERSIGHT BOARD MEETING MINUTES
April 30, 2025**



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12. Set Date, Time, and Agenda Items to Discuss at Next Meeting:

Next meeting is tentatively scheduled for Thursday, May 22, 2025 at 3:15 p.m.

13. Adjourn:

**Motion by Zeyghami/Maloney to Adjourn. Questioned and carried 3:0.
Meeting Adjourned at 4:55 p.m.**

Prepared by: Elizabeth Felkner, Clerk